



Derby Recreation Commission Scholarship Program

Who qualifies?

- Applicants must be residents of USD 260.
- A family is defined as an individual, spouse/partner, and their dependent children, 23 and under.
- If you file taxes together but are not married, you will need two scholarship applications.

What do I need to bring with me?

- Proof of residency is required for all applicants. (Driver's license or Current Utility Bill)
- A copy of one of the following must be submitted with application:
 - Current year's income tax return
 - Current USD 260 Free/Reduced Enrollment fees qualification letter.
(Household Economic Survey must be completed during USD 260 enrollment)
 - If temporarily unemployed, unemployment document is required.
(Approved for 3-month increments)

Memberships

100% Scholarship-Family \$10 per month, Individual \$5 per month.

50% Scholarship-Half of original fee for auto pay and monthly packages. Does not apply to Annual Fee.

Auto pay package can be set up with credit/debit card and automatically withdrawn each month.

Monthly packages can be paid on a monthly basis at Guest Services.

- No grace days are given for expired memberships.
- There are no refunds for monthly or auto pay memberships.

Programs

- Program fees are determined by supply cost. All late fees will apply.
- Some Programs are exempt from scholarships, *i.e. adult leagues, trips, specialty programs, special events and sports camps. This is not a complete list of all exempt programming.*
- If the DRC cancels a program, you will receive a full refund of the amount paid.
- Program refunds must be requested 5 days prior to the class start date. After that no refund will be given. If equipment or supplies have been ordered, the cost of these items will not be refunded. A \$3.00 service charge is deducted for refunds not credited to account.
- Recreation Station registration fees are non-refundable.

Additional Information

- You will be notified within 48 business hours of application status; approved, temporarily approved or denied.
- Tax Return applications expire each year on April 14, USD 260 applications expire each year on July 31.
- Scholarship recipients are not eligible for other DRC promotional discounts.

DRC SCHOLARSHIP APPLICATION

To qualify for a Derby Recreation Commission scholarship you must meet the following criteria;

- Applicant must be a resident of USD 260.
- A Family is defined as an individual, their spouse/partner, and their dependent children, age 23 and under.

Proof of residency is required. Kansas Driver's License Current Utility Bill

Proof of dependency is required. 1040 Federal Taxes Medicare Card listing dependents

Documents accepted for proof of income;

- Current Federal Income Taxes 1040 USD 260 Child Enrollment Benefits
- Supplemental Security Income (SSI) Supplemental Security Disability Income (SSDI)
- Current Unemployment Forms

Family Information:	
Address, City, Zip _____	
Primary Phone _____	Email _____
Monthly Gross Income _____ <input type="checkbox"/> Zero Income <input type="checkbox"/> Temporarily Unemployed <small>(Gross income is the amount earned BEFORE taxes and any other deductions. This is not the same as take home pay. Your gross income should be listed on your pay stub.)</small>	

Last Name	First Name	Relationship	Date of Birth
		Self <small>MAIN CONTACT</small>	

**Scholarship Recipients are not eligible for other DRC promotional discounts.
I certify that all information supplied by me to be true and that all income is reported.*

Applicant's Signature _____ Date _____

Determining Officials Signature:		Date:	<input type="checkbox"/> Approved <input type="checkbox"/> Denied	<input type="checkbox"/> 100% <input type="checkbox"/> 50%	<input type="checkbox"/> DRC <input type="checkbox"/> OAC
Processor's Initials:	Notification Date: <input type="checkbox"/> Phone <input type="checkbox"/> Email	Comments:			<input type="checkbox"/> PM Scan <input type="checkbox"/> PM Attached